



ID# _____

Date _____

**Graduate School
Application for Graduation for Graduate Certificate**

Please type or print legibly and submit the original and one copy to the Graduate School Office prior to the deadline date. (Preferably the semester before graduation)

NAME _____ E-Mail _____
(Your name as you wish it to appear on your diploma-- last name must be the same as last name on WSU transcript)

MAILING ADDRESS _____ TELEPHONE _____
(Street/Apt.#) (City) (State) (Zip Code)

HOMETOWN _____
(City) (State/Country) (As you wish it to appear on the Commencement Program)

DEGREES HELD:

_____	_____	_____
(Degree)	(Name and location of institution)	(Date)
_____	_____	_____
(Degree)	(Name and location of institution)	(Date)
_____	_____	_____
(Degree)	(Name and location of institution)	(Date)

This is an application for graduation for the Certificate in _____

When do you expect to receive the certificate? _____
December, May, or August (Year)

Please list the courses required for the graduate certificate. Your certificate will be held for final grades for all courses listed. It is your responsibility to contact the instructors of courses with "incompletes" to see that grades are changed by the end of the semester in which you wish to graduate. A minimum gpa of 3.0 is required for certificate courses and overall gpa. Any course included on the certificate program in which a "C-," "D," or "F" is earned must be repeated.

Course Prefix & Number	Complete Catalog Title	Credit	Grade	Sem/Qtr/Year Chronological Order	WSU Instructor
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Certificate program recommended by _____ Date _____
Chair, Certificate Committee

Certificate program and application for graduation acknowledged by _____ Date _____
For the Dean, Graduate School

Certificate recipients may receive duplicates of the certificate. The original certificate fee is \$25.00. Duplicates can be ordered for \$10.00 each. Please indicate the number of certificates requested. _____
The graduation fee is a one-time fee and carries over from semester to semester until completion. If you do not graduate this semester, you must contact the Graduate School to update your application for graduation.